

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION  
MINUTES OF THE MEETING**

**DATE:** December 13, 2010  
**TIME:** 3:30 p.m.  
**PLACE:** Battell Center Community Room  
**PRESENT:** Reg Wagle, John Coppens, Carolyn Teeter, Ellen West, Mike Bergin  
**ALSO PRESENT:** Michael Faulkner, Joe VanNevel, Richard Frye, George Fowler, Michelle Wotring and Robert C. Beutter, Esq.

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Board President, Mr. Wagle, called the regularly scheduled meeting to order at 3:30 p.m. The Pledge of Allegiance was recited followed by Mr. Wagle calling for a motion to approve the minutes of the November 22, 2010, regularly scheduled Park Board meeting. Mrs. Teeter moved to approve the minutes as submitted, and Mr. Bergin seconded it. The motion carried unanimously.

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**OLD BUSINESS:**

None at this Time.

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**NEW BUSINESS:**

Mr. Faulkner presented a fee proposal for City Employee Coed Volleyball and Basketball Leagues. The fee would be \$10.00 per person. Mr. Coppens moved to approve the fee request as presented and Mrs. Teeter seconded the motion. The motion carried unanimously.

The Suzuki Music School requested use of the Battell Center Auditorium at no charge for its final concert of the year in May, 2011. The Board requested to table the matter until the Facilities Committee could meet to discuss requests of this nature.

Mrs. Wotring requested payment approval of claims for the Parks & Recreation Department as listed below:

<u>Docket Number</u>	<u>Amount</u>
1000503	\$40,040.74

Mrs. Teeter moved to approve the claims as presented on the above docket. Mr. Bergin seconded the motion. The motion carried unanimously.

Mr. Faulkner requested approval of the Battell Center donations for the month of November in the amount of \$1,673.65. Mrs. Teeter moved to approve the donations, and Mr. Coppens seconded the motion. The motion carried unanimously.

Monthly Departmental Reports

Mr. Faulkner requested the Board's attendance at a Council Roundtable meeting for 5:30 pm on January 17<sup>th</sup> at City Hall in Room 205. The Mary Gibbard Master Plan would be discussed. Members are to confirm attendance with Mr. Faulkner.

Mr. Faulkner advised the Board that the lowest bidder for the Hillis Hans project was LL Geans. If approved by Board of Works, the project can begin in the spring. Mr. Faulkner thanked Ken Prince for all his hard work in this project.

Mr. Faulkner then summarized the recreational aspects of the Department and indicated that elementary sports were going well. Girl's volleyball ended and wrestling would be over tomorrow. Girl's basketball would begin in January with Boy's following in mid-February. Track would follow in

the spring. Other items discussed by Mr. Faulkner included upcoming Summerfest meetings, performances by The Company of *Singin' and Dancin' into the Holidays* (4 out of 6 performances were sold out), and the annual Bazaar held in Battell Center November 6<sup>th</sup>. With the Christmas season upon us, a notation was made by Mr. Faulkner that the Winterfest was the best attended in history with over 500 people on the rink. In addition the tree lighting ceremony was held at Beutter Park. Mr. Faulkner concluded by wishing the Board a Merry Christmas and a Happy New Year.

Mr. Frye presented the Board with the Golf Course Pro Shop divisional report for November. The report included figures in comparison to prior years, stating 2010 revenue was well above last year's. The last day of course play was November 30<sup>th</sup> due to great fall temperatures. Mr. Frye indicated he is looking forward to 2011 with a fresh start and some needed renovations.

Mr. VanNevel provided the Board with the November monthly report for Merrifield Complex. Items on the report included repairs to dasher boards, put up signage for ice season, made repairs due to brine leak, ordered concessions, and started ice prep on November 25<sup>th</sup>.

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Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. As there were no further questions or comments to be made, Mrs. Teeter moved to adjourn the meeting and Mr. Coppens seconded the motion. The motion carried unanimously.

Meeting was adjourned at 4:11 p.m.

Submitted for Approval to the Board

Michelle L. Wotring  
Office Manager, Parks & Recreation

Approved: \_\_\_\_\_  
Carolyn Teeter, Board Secretary